

JOB POSTING

EXECUTIVE EDITOR

COMMENT MAGAZINE



WHO WE ARE

Comment is a magazine of public theology for the common good, committed to equipping and empowering all who serve as agents of renewal in our common life. Since 2019, *Comment* has expanded from a quarterly print magazine into a dynamic ecosystem of podcasts, newsletters, in-person gatherings, and a major public festival planned for 2026. As its influence and reach continue to grow, *Comment* is becoming more than a publication—it is the seedbed of a movement, a trusted source of Christian social thought shaping culture through thoughtful, multi-platform engagement.

Cardus is the institutional home of *Comment*—a non-partisan think tank dedicated to clarifying and strengthening, through research and dialogue, the ways in which society’s institutions can work together for the common good. Drawing on 2,000 years of Christian social thought, Cardus brings credible public research to bear on concrete needs. We emphasize the role of civil society—those mediating institutions that lie between the individual and the state—including the family, schools, labour unions, and faith communities.

With offices in Hamilton and Ottawa, Ontario, Cardus is team-oriented, entrepreneurial workplace. Our culture is grounded in hospitality, hopefulness, creativity, and constructive conversation. Our staff are skilled and knowledgeable people who love working together to advance the common good.

Learn more at comment.org and cardus.ca.

WHO WE ARE LOOKING FOR

We are seeking an exceptional **Executive Editor** to join *Comment*’s leadership team, currently composed of the Editor-in-Chief and the Publisher. This is a pivotal role for a strategic, creative, and operationally gifted leader—someone who can **translate vision into action, build momentum across platforms, and design systems and partnerships** that allow *Comment* to deepen its influence and sustain its growth.

You will serve as a **force multiplier** for our Editor-in-Chief, helping bridge vision and execution so that *Comment* can grow with coherence, excellence, and public trust. You’ll oversee and integrate all aspects of *Comment*’s work—print magazine, digital essays, podcasts, live events, and institutional partnerships—while also cultivating the administrative infrastructure necessary for scale. You’ll also serve as a public ambassador of the *Comment* brand, cultivating key networks and extending our voice into new spaces.

We are looking for an integrator—someone who can align strategy, execution, and relationships to ensure that *Comment*’s editorial excellence translates into sustained cultural impact.

KEY RESPONSIBILITIES

1. Movement-Building & External Representation

- Serve as a public-facing ambassador for *Comment* at conferences and convenings (10+ events/year).
- Build strategic partnerships with like-minded organizations, funders, and influencers.
- Support audience and community growth strategies across *Comment*'s platforms.
- Help steward *Comment*'s presence around the 2026 National Cathedral Festival and its long-term institutional arc.

2. Implementation & Institutional Strength

- Act as the lead implementer of *Comment*'s strategic vision.
- Build systems, workflows, and team structures that enable smooth, scalable operations.
- Oversee day-to-day operations: budgeting, vendor management, tech platforms, marketing strategy, and podcast production.
- Create protective boundaries and clarity that enable sustainable growth.

3. Strategic Editorial & Content Integration

- Ensure coherence and integration across *Comment*'s editorial, digital, audio, and event platforms.
- Collaborate with the Editor-in-Chief on identifying new content opportunities.
- Ensure content excellence translates into audience and partnership growth.
- Opportunity to contribute to writing and editing.

4. Financial Sustainability & Resource Development

- Partner with fundraising team on development strategy.
- Lead grant writing and proposal development.
- Oversee strategic initiatives such as website redesign and digital presence.

KEY ABILITIES

- A **strategic executor** who thrives on bringing vision to life through structure, relationships, and momentum-building.
- A **network-builder** who can extend *Comment*'s influence through key relationships, partnerships, and events.
- A **systems thinker** who can integrate diverse content platforms (print, digital, podcasts, events) into a cohesive whole.
- An **operational leader** who can create protective structures that allow *Comment* to grow while maintaining institutional clarity.
- A **high-trust implementer** who works closely with the Editor-in-Chief to build *Comment*'s future.

SUCCESS IN THIS ROLE LOOKS LIKE...

- A high-functioning leadership team with the Publisher and Editor-in-Chief.
- *Comment's* presence expanded across new public and institutional networks.
- Internal systems and structures running smoothly and scaling effectively.
- A successful 2026 National Cathedral Festival, with a legacy plan in place.
- Growth in *Comment's* audience, influence, and financial sustainability.
- A staff team that operates with clarity, purpose, and momentum.

HOURS, LOCATION, AND SALARY

This position is full-time (**40 hours/week**) and ideally based at one of our beautiful offices in **Hamilton** or **Ottawa, Ontario**. However, we are open to remote work for the right candidate, provided that the travel logistics are feasible.

Travel: Minimum of **30 travel days/year**, depending on location.

Salary: Commensurate with qualifications and experience.

REPORTS TO

Publisher, *Comment*

SUPERVISES

Marketing Director, *Comment*

Select responsibilities of the Editorial Operations Coordinator, Data Entry Assistant, and Bookkeeper.

HOW TO APPLY

Please prepare a **cover letter** that describes your commitment to the mission of **Cardus and *Comment***, and how you meet the qualifications we are seeking. Combine your **cover letter and resume/CV** into one file and upload it [here](#).

We will review applications as they are received. The position will remain open until filled. We look forward to hearing from you.

APPLY NOW